

STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
**OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT**

<b>Center Name:</b> Camden Day Nursery Association	<b>Center ID#:</b> 04CAM0004	<b>County:</b> Camden
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<b>Address:</b> 327 Stevens Street	<b>City:</b> Camden	<b>Zip Code:</b> 08103	<b>Email:</b>
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<b>Phone:</b> 856 365 2200	<b>Fax:</b>	<b>Initial Inspection:</b> 5/4/2015	<b>License Status:</b> R 9/24/2016
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Due Date(s):*	6/4/2015	7/17/2015	9/4/2015	10/5/2015	11/23/2015	1/18/2016
Date(s) Reinspection:	6/17/2015	8/5/2015	9/4/2015	10/23/2015	12/18/2015	2/3/2016
Due Date(s):*	3/3/2016	4/4/2016	5/9/2016	6/24/2016	Transfer	
Date(s) Reinspection:	3/4/2016	4/7/2016	5/24/2016 p/c	7/11/2016		
Due Date(s):*						
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**Center is in compliance with requirements as of:** Transfer *\*Reinspection occurs on or soon after due date*

p/c 5/24/16

Transferred outstanding violation to renewal on 7/11/16

Renewal ☐ Initial ☐ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☐ Complaint # ☐

<b>Date Cited</b> M/D/Year	<b>Date Abated</b> M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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**Supervision, Staff/Child Ratios & Space**

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|--|--|---|
|  |  | <input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks. |
|  |  | <input type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.  |

Notes:

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|  |  | <input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.         |
|  |  | <input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime. |

Notes:

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|--|--|---|
|  |  | <input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age |
|  |  | <input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.   |
|  |  | <input type="checkbox"/> 7. Post the center's license in a prominent location in each building.   |
|  |  | <input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.                                  |

Notes:

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|          |          | <input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children. |
| 5/4/2015 | 8/5/2015 | <input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.   |

Notes:

**Activities & Discipline**

*Note: If number is checked, see attachment page(s) for clarification.*

		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
5/4/2015	12/18/2015	<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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**Nutrition & Rest**

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at ( <a href="http://www.fus.usda.gov/cnd/care/childcare.htm">www.fus.usda.gov/cnd/care/childcare.htm</a> ))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

**Administration & Parent Involvement**

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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**Program Records**

5/4/2015	8/5/2015	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

5/4/2015	8/5/2015	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
5/4/2015	8/5/2015	<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

5/4/2015	8/5/2016	<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
5/4/2015	8/5/2015	<input type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
5/4/2015	8/5/2015	<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website <a href="http://www.cpsc.gov/cpscpub/prerel/prerel.html">www.cpsc.gov/cpscpub/prerel/prerel.html</a>

**Sanitation & Diapering**

		<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

**Health & Fire Safety**

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
5/4/2015	8/5/2015	<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

5/4/2015	8/5/2015	<input checked="" type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

**Bathroom & Kitchen Facilities**

		<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

**Building Maintenance**

5/4/2015	Transfer	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes:

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
5/4/2015	4/7/2016	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

		<input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes:

**Outdoor Play Area, Equipment and Maintenance**

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
5/4/2015	4/7/2016	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

**ALERT:** Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

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#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
43	5/4/2015	8/5/2015	Lights out in exit sign in main downstairs hallway.	Delete
47	5/4/2015	8/5/2015	Replace worn tape on carpet in Rm 1.	Delete
47	5/4/2015	10/23/2015	In room 1 and 2nd upstairs bathroom remove all dirt and dust from radiators.	Delete
47	5/4/2015	8/5/2015	In room 1 bathroom caulk around sink.	Delete
47	5/4/2015	10/23/2015	Replace worn toilet seats in children's bathrooms in room 1 and girls bathroom in upstairs hallway.	Delete
47	5/4/2015	10/23/2015	Replace stained ceiling tiles in classrooms and bathrooms throughout the center.	Delete
47	5/4/2015	10/23/2015	Secure ceiling tiles in roo 2,7	Delete
47	5/4/2015	8/5/2015	In room 1 children's bathroom clean all plumbing fixtures behind both toilets	Delete
47	5/4/2015	10/23/2015	Clean all children's bathroom sinks and fixtures throughout the center.	Delete
47	5/4/2015	8/5/2015	Repair broken and missing floor tiles in upstairs children's bathroom.	Delete
47	5/4/2015	2/3/2016	Repair broken and missing floor tiles in children's bathroom in room 1	Delete
47	5/4/2015	8/5/2015	Repair broken floor tile in room 5 (near classroom door and table)	Delete
47	5/4/2015	8/5/2015	In room 1 secure carpet in house area.	Delete
47	5/4/2015	8/5/2015	In room 7 secure carpet in block area.	Delete
47	5/4/2015	8/5/2015	In room 7 clean area rug in block area.	Delete
47	5/4/2015	8/5/2015	Secure carpet in room 6 (classroom leading to room 7) starting to bubble in areas.	Delete
47	5/4/2015	8/5/2015	Room 6 (classroom leading to room 7) remove all debris from carpet.	Delete
47	5/4/2015	Transfer	Clean stairs carpet leading to the 2nd floor.	Delete
47	5/4/2015	8/5/2015	In room 6 (classroom leading to room 7) remove bucket.	Delete
47	5/4/2015	8/5/2015	In room 6 (classroom leading to room 7) remove dust from corner of the steps leading to classroom.	Delete
47	5/4/2015	8/5/2015	In room 7 secure floor board near classroom door and upstairs hallway near coat room.	Delete
47	5/4/2015	8/5/2015	In upstairs bathroom #2 secure wall tile near toilet.	Delete
47	5/4/2015	8/5/2015	Lights out in room 1,4 and room 1 children's bathroom.	Delete
47	5/4/2015	8/5/2015	In room 4 replace cracked light cover.	Delete
47	5/4/2015	8/5/2015	Clean vent in children's bathroom in room 2.	Delete
47	5/4/2015	8/5/2015	Clean light switch in room 7.	Delete
49	5/4/2015	8/5/2015	In room 5 classroom shelf is cracked in the bottom corner.	Delete
49	5/4/2015	4/7/2016	In room 3 paint on pipes behind the toilet is starting to peel in area.	Delete
49	5/4/2015	10/23/2015	Touch up walls in rooms 1,2,3,6 and radiators and window sill room 7.	Delete
49	5/4/2015	10/23/2015	Paint all walls in Room 1, 3 children's bathrooms and both upstairs bathrooms.	Delete
49	5/4/2015	8/5/2015	Paint all door frames throughout the center.	Delete
49	5/4/2015	8/5/2015	Paint classroom door in room 7.	Delete
49	5/4/2015	10/23/2015	Repair rusted radiators in room 1,4 and children's bathroom in room 1.	Delete
49	5/4/2015	8/5/2015	In room 4 children's bathroom repair wall where floor board was removed.	Delete
10	5/4/2015	8/5/2015	In room 3 make smart board power surge protector cords inaccessible to children.	Delete
10	5/4/2015	8/5/2015	In room 3 make surge protector near the fish tank inaccessible to children.	Delete
53	5/4/2015	8/5/2015	Sand and paint worn picnic benches.	Delete
53	5/4/2015	8/5/2015	Remove all trash and debris from play area.	Delete
53	5/4/2015	8/5/2015	Remove hose from play area.	Delete
53	5/4/2015	4/7/2016	Remove all overgrown vegetation from fence.	Delete

*Note: If number is checked, see attachment page(s) for clarification.*